

CENTER JOINT UNIFIED SCHOOL DISTRICT
8408 Watt Avenue
Antelope, CA 95843
(916) 338-6407
www.centerusd.org
Certificated Job Vacancy Announcement
2020 – 2021

IN-HOUSE ONLY

Please review attached CUTA language for Voluntary Transfers.

POSITIONS: **Dudley Elementary Teachers**
4th Grade Position
5th Grade Position

WORK YEAR: Traditional Year

SALARY RANGE: Appropriate Placement on Certificated Salary Schedule

FILING DEADLINE: June 19, 2020

POSTED DATE: June 12, 2020

APPLICATION PACKET REQUIREMENTS:

Please note that incomplete applications will not be processed by Personnel.

- CERTIFICATED/ADMINISTRATIVE APPLICATION
- COVER LETTER
- RESUME
- A COPY OF YOUR VALID CALIFORNIA CREDENTIAL AUTHORIZING SERVICE IN APPROPRIATE SUBJECT MATTER- Multiple Subject Credential.
- ENGLISH LEARNER AUTHORIZATION REQUIRED.
- THREE **SIGNED** LETTERS OF RECOMMENDATION

Please submit materials in the order listed above.

Chosen applicant will be required to submit a negative TB test (valid within the past year) and obtain pre-employment fingerprint clearance. Board Policy 3513.3 prohibits the use of tobacco products on Center Joint Unified School District property and vehicles. CJUSD is an Equal Opportunity Employer and is a drug and alcohol free workplace. CJUSD does not discriminate on the basis of gender, race, age or disability.

Center Joint Unified School District is committed to equal opportunity for all individuals in education. District programs, activities and services shall be free from unlawful discrimination based on actual or perceived sex, race, color, national origin, religion, age, sexual orientation, ancestry, ethnic group identification, gender, physical or mental disability, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, or sexual harassment in any district service, program and/or activity that receives or benefits from state financial assistance. The district shall promote programs, which ensure that unlawful discriminatory practices are eliminated in all district activities. The district does not discriminate on the basis of potential parental, family, or marital status and does not exclude any person because of pregnancy or related conditions.

ARTICLE XIV
Section B

B. Voluntary Transfers

1. Newly-created or vacated positions will be posted for at least five (5) days prior to the closing date of the position. The postings will be located in the Personnel Department and on the District Web Site. Certificated employees will also be notified of these positions via e-mail.
2. All District applicants who meet the position's eligibility requirements will be considered for an interview. A request to transfer must include a letter of interest and a current resume.
3. It is understood that the best interests of the students, the site and the district, as determined by the administration, shall be the primary factors in all voluntary transfers.
4. A transfer request shall not be denied arbitrarily, capriciously, or without basis in fact.
5. If a certificated employee's request for voluntary transfer is denied, the employee, upon request, shall be granted a meeting with the Director of Personnel to discuss the reasons for the denial.